

**RESIDENTIAL/BUSINESS**

**PERSONAL PROPERTY MOVE ONLY**

**FIRST NEGOTIATION CONTACT**

**90-DAY NOTICE** Project Code:

Parcel No:

 Project No:

 Location:

 Date:

Dear      :

The Colorado Department of Transportation has determined that your personal property is located on land needed for public right of way purposes. Negotiations for this parcel were initiated      , 20     . The Department is prepared to offer you moving costs.

You will have a minimum of 90 days from the date of this letter before you may be required to move the personal property. You will be notified of a specified date to vacate at least 30 days prior to the date that you will be required to move the personal property.

The relocation brochure provided to you describes the appeal procedures in the event that you are dissatisfied with the amount determined for the move of your personal property.

Every person seeking benefits under the Uniform Act must certify as to residency status. Any person who is an alien not lawfully present in the United States is ineligible for relocation advisory services and relocation payments, unless such ineligibility would result in exceptional and extremely unusual hardship to a qualifying spouse, parent, or child. Please complete the attached form.

If you have any further questions in regard to relocation, you may contact me at      .

Sincerely,

Real Estate Specialist

Attachment

Colorado Department of Transportation

**Certificate of Legal Residency in the United States**

In accordance with Public Law 105-117, 105th Congress and Title 49, Code of Federal Regulation Part 24, all persons seeking relocation payments or relocation advisory assistance shall, as a condition of eligibility, certify that he/she and/or other members of the household are citizens, nationals or aliens who are lawfully present in the United States.

**Residential Displacements**

A. Individual: I certify that I am a citizen of the United States [ ]

(or)

 I certify that I am an alien lawfully present in the United States [ ]

(or)

B. Family: I certify that there are \_\_\_\_\_\_\_\_ persons in my household and that they are citizens of the United States and \_\_\_\_\_\_\_\_ are aliens lawfully present in the United States.

**Non-Residential Displacements**

C. Sole Proprietorship: I certify that I am a citizen of the United States [ ]

(or)

 I am an alien lawfully present in the United States [ ]

(or)

 I am a non-U.S. citizen not present in the United States [ ]

D. Partnership: I certify that there are \_\_\_\_\_\_\_\_ partners in the partnership and that \_\_\_\_\_\_\_\_ are citizens of the United States, \_\_\_\_\_\_

 are aliens lawfully present in the United States, and \_\_\_\_\_\_\_ are non-U.S. citizens not present in the United States.

E. Corporations: I certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is established pursuant to Colorado State Law and is authorized to conduct business in the United States.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Your signature constitutes certification) Date

NOTE: The Colorado Department of Transportation or its agents may request documentation or other credible evidence in addition to this certificate, and also make check with the Bureau of Citizenship and Immigration Services (BCIS).